

BUCKHEAD COMMUNITY IMPROVEMENT DISTRICT (BCID)

Minutes

April 27, 2022

Preamble:

A Meeting of the Board of Directors of the Buckhead Community Improvement District was held on April 27th, pursuant to legal notice, at Terminus Commons, located at 3280 Peachtree Road NE, Atlanta, GA 30305. Chairman Thad Ellis called the meeting to order at 8:00 a.m.

Attendance:

Attendance was recorded and it was reported that a quorum was present. Members in attendance in addition to Mr. Ellis were Herbert Ames, Jim Bacchetta, Robin Loudermilk, Howard Shook, Matt Rendle, Scott Snipes, and Scott Werbel.

Also in attendance were Jim Durrett, Executive Director; Tony Peters, Director of Capital Projects and Programs; Matt Gore, Projects and Programs Manager; Denise Starling, Livable Buckhead Executive Director; Rebecca Stokes, Director of Finance; Lynn Rainey, Board Counsel.

Guests: Edie Weintraub; Andrew Kohr, Pond & Company; John Heath, Heath & Lineback Engineers.

1. **Board Meeting Minutes from January 26, 2022:** Mr. Durrett asked the Board to approve the Minutes from the January Board meeting. **MOTION: The draft of the January 26, 2022 Board Meeting Minutes were reviewed by the Board. Mr. Snipes made a motion to approve the January 26, 2022, seconded by Mr. Rendle. No objections were recorded. The motion passed unanimously.**
2. **Treasurer's Report:** Mr. Ames provided the Board with a review of the monthly financial reports included in the Board packet, current as of February 28, 2022. Our audit is expected to be completed in May. Upon being asked, Mr. Rainey informed the Board that our CID taxpayers must vote every 6th year on whether the CID is to be dissolved and our next vote will be in a year.
3. **Projects and Programs Report:**
 - a. **Public Safety:** Mr. Peters provided details about the Public Safety program and photos of the new APD Precinct. A timeline was provided of the buildout reflecting everything complete by the end of May. Mr. Ellis stated that the Tony Peters and the team have done an excellent job with this project. Cousins has executed the lease with City of Atlanta and APD is very happy with the space. There will be three parking spaces outside the entrance which will provide a visible police presence to the public. Mr. Durrett reported the BCID/APD co-

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branded vehicles will be parked there during the day. In addition, Mary Norwood has put together a task force to look at Public Safety in Buckhead. The task force will provide recommendations that can supplement the current safety plan and hopefully benefit the city overall. Mr Durrett asked Mr. Shook's thoughts on what is being done. Mr. Shook stated he provided his input to the task force including urging the Magistrate Court and improving the clean car campaign. Ms. Norwood is proposing a tiered mechanism where businesses and neighborhoods fund extra vehicles to increase security patrols in specified commercial corridors.

- b. **APD Appreciation Billboard:** The BCID installed a Billboard congratulating Deputy Chief Senzer and Major Mitchell for their service and thanking APD Zone 2 for their new positions with APD. *Ref. New Business #7*
- c. **Peachtree Phase 3 Update:** Mr. Peters provided a summary of the project. The project is in the utility relocation phase as Georgia Power has started the process to bury their distribution lines. We anticipate Georgia Power to complete its work in May and contractor to begin late May or early June. We project substantial completion before Thanksgiving.
- d. **Piedmont Widening:** Mr. Peters presented a summary of the project. We have closed on 3 right of way parcels and anticipate finalizing the 5 additional parcels by the end of May. GDOT should let the project in August 2022. A big portion of this project is Georgia Power utility relocation. GDOT has given Georgia Power a Notice to Proceed so necessary materials can be ordered and to accommodate additional right of way acquisitions if needed. Mr. Ellis asked how traffic congestion will be handled during the construction. Mr. Peters responded that GDOT works with a construction management company, Jacobs, which will handle the traffic mitigation plan. Mr. Ames asked if construction costs had been reviewed recently. Mr. Peters responded that Jacobs will review the plans and provide an updated construction costs estimate.
- e. **Wieuca-Phipps Roundabout Update:** Mr. Peters provided a summary of the project. The CID is negotiating right of way acquisitions with the largest parcel, the church property. We anticipate closing on the church property by the middle of May and then the smaller parcels after that. We hope to be under construction at the end of the second quarter or early in the third quarter of 2022.
- f. **Lenox Road Complete Street-Phase 1:** Mr. Peters provided a summary of the project. It is anticipated that construction will begin in 3rd quarter of 2022 and it will take 1 year to complete. *Ref New Business # 6*
- g. **Lenox Road Complete Street-Phase 2:** Mr. Durrett reported that in May 2022, the voters of the City of Atlanta are going to be voting on two referenda. The first is

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to continue the 0.4% sales tax for transportation projects and the second is to allow the City of Atlanta to issue a bond to fund infrastructure projects. Lenox Phase 2 is on the project list for the construction phase. Mr. Ames asked if there are other projects on the list to be funded. Mr. Durrett responded that this is the only BCID project on the list. Mr. Ellis asked if The Coalition will be doing a campaign to encourage voting. Mr. Durrett responded that the Committee for a United Atlanta will be working to educate and encourage voting.

- h. **Lenox Road Complete Street-Phase 3:** Mr. Gore provided a summary of the project and introduced guests Andrew Kohr, Pond & Company and John Heath, Heath & Lineback. A summary of the design and engineering process was provided to the board.
- i. **HUB404 Conservancy:** Mr. Durrett provided details on the project status. BCID is working with HUB404 Conservancy in collaboration where the BCID is the public sector leader for this project and the Conservancy is the 501c3 nonprofit that will raise funding. Mr. Durrett and Mr. Bacchetta serve on the HUB404 Conservancy board along with about ten or eleven other members. The Conservancy has \$350,000 in the bank and next week, will announce the hiring of an Executive Director. On Tuesday, May 3rd, Mr. Durrett and Mayor Shirley Franklin will be in Washington D.C. to meet with Senators Warnock and Ossoff and Representative Nikki Williams to advocate for our applications for congressionally directed funding. The BCID has requested \$1.17M from each and if successful, ARC has agreed to add the project to the TIP Project Funding. ***Ref New Business #3 and #4***
- j. **Paver Replacement Project:** Mr. Gore provided a summary of the project. Starting in 2022, the paver replacement will be treated as an individual project instead of being included in the Infrastructure Maintenance program. This project scope is replacing the existing pavers with a stamped concrete. Mr. Ames asked if we have considered leveraging our funds with the City of Atlanta. Mr. Gore responded we can seek that option in 2023. ***Ref New Business #8***
- k. **West Village Streetscapes Update:** Mr. Gore presented a summary of the project. Mr. Gore met with City of Atlanta to discuss final punch list items. We anticipate our construction crew to be complete by mid-May.
- l. **Infrastructure Maintenance:** Mr. Gore provided a summary of the program. Work under this program includes pedestrian enhancements, street light repair and replacements and minor asphalt repairs. We have recently replaced the flashing beacon on West Paces Ferry.
- m. **Valley Road and Habersham:** Mr. Peters reported that the City of Atlanta requested assistance from BCID on a project located at the intersection of the

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Valley Road and Habersham, which is just north Piedmont and Habersham. City of Atlanta will reimburse BCID for the design costs. BCID has engaged Kimley-Horn & Associates to design the project. **Ref New Business #5**

- n. **PATH400:** Ms Starling reported that construction on the section from top of Miami Circle to Lenox is complete. All security cameras are operational. The next section of the trail that will be from Wieuca Road to Lordians Drive. LBI is in the City of Atlanta procurement process to get construction of this section started. We hope to begin construction in December 2022. We will also be adding striping and doing some on-street work in Peachtree Park section.
- o. **BUC 2.0:** Ms. Starling reported that the new micro-transit system launched last week. To use the new system, you can download the App which will provide free connectivity to and from MARTA stations. Other rides will cost a flat \$3. The new system has the same operational hours as the previous service but will also include lunch time hours and extended evening hours on Thursdays and Fridays. We have one vehicle that is wheelchair accessible. This new service provides more flexibility for additional marketing and income options.

New Business:

1. **Millage Rate:** The board was asked to approve a motion to set our millage rate of 3mills for 2022. **MOTION: Mr. Bacchetta made a motion to set the BCID millage rate at 3 mills for 2022; seconded by Mr. Loudermilk. No objections were recorded. The motion passed unanimously.**
2. **Consent Agenda:** The Board was asked to approve a de-commitment of \$46,437.76 for remaining 2021 programs & administration budgets. **MOTION: Mr. Ames made a motion to approve the de-commitment of \$46,437.76 of remaining 2021 Programs and Administration budget; seconded by Mr. Werbel. No objections were recorded. The motion passed unanimously.**
3. **HUB404:** The Board was asked to ratify an addendum with Rogers for an amount not to exceed \$91K for Design Oversight. **MOTION: Mr. Loudermilk made a motion to ratify an addendum with Rogers for an amount not to exceed \$91K for design oversight; seconded by Mr. Werbel. No objections were recorded. The motion passed unanimously.**
4. **HUB404:** The Board was asked to approve a motion to commit \$50K for Dentons to continue its work as the federal advocate for HUB404. **MOTION: Mr. Loudermilk made a motion to approve a \$50K commitment for Dentons; seconded by Mr. Werbel. No objections were recorded. The motion passed**

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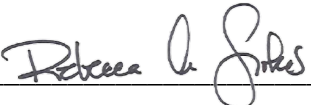
unanimously.

5. **Habersham & Valley:** The board was asked to ratify a contract with Kimley-Horn & Associates for \$198K for construction plans contingent on reimbursement from City of Atlanta. **MOTION: Mr. Loudermilk made a motion to ratify a contract with Kimley-Horn & Associates for \$198K contingent on reimbursement from City of Atlanta; seconded by Mr. Ames. No objections were recorded. The motion passed unanimously.**
6. **Lenox Road Phase 1:** The board was asked to approve a motion to commit \$21,410 for Pond and Company contract. **MOTION: Mr. Snipes made a motion to approve \$21,410 for Pond and Company; seconded by Mr. Loudermilk. Not objections were recorded. The motion passed unanimously.**
7. **APD Appreciation Billboard:** The board was asked to ratify cost of the APD Appreciation Billboard totaling \$16,512.50. **MOTION: Mr. Bacchetta made a motion to ratify the cost of the APD Appreciation Billboard totaling \$16,512.50; seconded by Mr. Ames. No objections were recorded. The motion passed unanimously.**
8. **Paver Replacement Project:** The board was asked to approve a motion to commit \$550K towards the 2022 Paver Replacement project. **MOTION: Mr. Loudermilk made a motion to approve \$550K for the 2022 Paver Replacement project; seconded by Mr. Bacchetta. No objections were recorded. The motion passed unanimously.**

Mr. Durrett asked for additional comments. There being none, the Board meeting adjourned at 9:41 a.m.

The next regular Board meeting is scheduled for July 27, 2022, at 8:00 a.m.

APPROVED BY THE BOARD, this 27th day of July, 2022.


_____, Secretary