

BUCKHEAD COMMUNITY IMPROVEMENT DISTRICT (BCID)

Minutes

April 28, 2021

Preamble:

A Meeting of the Board of Directors of the Buckhead Community Improvement District was held on April 28, 2021, pursuant to legal notice at Terminus Commons, located at 3280 Peachtree Road NE, Atlanta, Georgia 30305 and via ZOOM Teleconference. Chairman Thad Ellis called the meeting to order at 8:00 a.m.

Attendance:

The Board Secretary recorded attendance and reported that a quorum was present. Members in attendance in addition to Mr. Ellis were: Robin Suggs, Herbert Ames, Jim Bacchetta, Matt Rendle, Robin Loudermilk, Scott Snipes, Howard Shook and Scott Werbel.

Also, in attendance were Jim Durrett, Executive Director; Rebecca Stokes, Board Secretary, Director of Finance; Tony Peters, Director of Capital Projects and Programs; Matt Gore, Projects and Programs Manager; Lynn Rainey, Board Attorney; John Vaughan, J. Lynn Rainey, P.C.

Guests present included John Ruch, Buckhead Reporter; Sgt. Daniel Funderberck, City of Atlanta Police; Officer Matt Stenson, City of Atlanta Police.

1. **Supplemental Patrol Program:** Mr. Peters introduced Officer Matt Stenson to the board of directors. Officer Stenson is one of the officers that works in our Supplemental Patrol program and he provided an update of the program, details of the incident logs and examples of crime they have encountered while on patrol. Officer Stenson also detailed how the supplemental patrol has been beneficial in assisting on-duty Atlanta Police officers in areas of crime.
2. **Board Meeting Minutes from January 27, 2021:** Mr. Durrett asked the Board to approve the Minutes from the January Board meeting. **MOTION: A draft of the January 27, 2021 Board Meeting Minutes were reviewed by the Board. Mr. Bacchetta made a motion to approve the January 27, 2021 Minutes, seconded by Mr. Ames. No objections were recorded. The motion passed unanimously.**
3. **Treasurer's Report:** Mr. Ames provided the Board with a review of the monthly financial reports included in the Board packet, current as of February 28, 2021.
4. **Projects and Programs Report:**
 1. **APD Bike Patrol:** Mr. Durrett asked the Board to ratify a budget of \$310,000 for

BUCKHEAD COMMUNITY IMPROVEMENT DISTRICT (BCID)

Minutes

April 28, 2021

the new APD Bike Patrol. Mr. Ames asked if this budget was for the 2021 calendar year. Mr. Peters responded that this budget covers March 1, 2021 through December 31, 2021. Ms. Suggs stated she would like the board to consider extending bike patrols to Saturdays. Mr. Peters responded that it will be considered when program details are reviewed. *Ref New Business 2.*

2. **Supplemental Patrol Vehicle:** Mr. Durrett presented that the Board previously approved contributions to Atlanta Police Foundation for two co-branded police cruisers for the Supplemental Patrol program within the BCID limits and he would like the board to approve a contribution of \$50,000 to Atlanta Police Foundation for a third cruiser. The Atlanta Police Foundation is purchasing an additional 6 vehicles that will be used in Buckhead but outside the BCID boundaries. Mr. Peters stated that these vehicles are the property of City of Atlanta and the BCID has no costs related to maintenance and insurance. Mr. Ames asked the expected life of the vehicles and Mr. Durrett replied that the three vehicles only operate within BCID boundaries, so they are expected to last longer. *Ref New Business 3.*
3. **Peachtree Phase 3 Update:** Mr. Peters presented to the board that the project was previously expected legislation to be presented in March 2021 to City Council for approval, but it was delayed. We now expect the project to be presented to City Council in May 2021. With approval, we anticipate the project to start in July 2021. This is a 15-month project with 3 months for utilities and 12 months for construction.
4. **Project Delivery Effectiveness Study:** Mr. Durrett presented to the board that CIDs in Atlanta have discussed the need for a study to determine an efficient way to work with the City of Atlanta on delivery of projects. This would be a jointly funded study by all the CIDs located in City of Atlanta. Midtown board has already approved a commitment based on involvement of all CIDs in Atlanta. Mr. Durrett would like the board to consider a \$30,000 contribution towards this study. Mr. Ellis asked if a consultant been chosen to perform the study and Mr. Durrett responded no. Mr. Ellis asked how City of Atlanta will receive a study with recommendations. Mr. Durrett stated that conversations have taken place with city officials and they are receptive to this study. Ms. Suggs asked how long this study is anticipated to take. Mr. Durrett responded that he expects at least two months. *Ref New Business 5.*
5. **APD Bike Patrol:** Mr. Peters introduced Sgt. Daniel Funderberck to provide a summary of the program and examples of issues they have been involved in. He thanked the Board for taking partnering with APD in helping with security in Buckhead. He discussed concerns regarding the youth selling water at

BUCKHEAD COMMUNITY IMPROVEMENT DISTRICT (BCID)

Minutes

April 28, 2021

intersections and how the bike patrol is addressing this. Mr. Ames asked if there is something that can be done to redirect the youth to other endeavors. Sgt. Funderberck stated he would participate in future discussions regarding this matter.

6. **Piedmont Widening:** Mr. Peters presented a summary of the project. He detailed the federal process and restrictions regarding Right of Way acquisitions. Since the federal process is restrictive, we have reallocated those funds to utilities so we can proceed with Right of Way acquisition to move the project forward. With this delay, we will let this project in September 2021.
7. **West Village Streetscapes Update:** Mr. Gore presented a summary of the project. City of Atlanta is currently working on the stormwater drainage within the village. Once they are complete, we will be able to complete that portion of the project. There are some repair items that the contractors are working on at night while City of Atlanta continues their work. Mr. Ellis suggested that we publicize the work that BCID is doing in the Village.
8. **2021 Infrastructure Maintenance Budget:** Mr. Gore provided a summary of this 2021 program. BCID is currently working to replace streetscape pavers with concrete and curbs. This work is currently taking place along Peachtree Road close to the intersection of Lenox Road. Mr. Peters reported that we are also doing some other repairs such as replacing light poles as needed. To date, we have expended approximately \$170,000 of the approved budget and anticipate using the entire commitment this year. We will be asking for a similar commitment for 2022.
9. **Wieuca-Phipps Roundabout Update:** Mr. Peters provided a summary of the project. We have started the title work required for Right of Way acquisition. We still anticipate a let date in 3rd quarter of this year.
10. **Lenox Road Complete Street-Phase 1:** Mr. Peters provided a summary of the project. We are researching the properties for Right of Way acquisitions. We anticipate appraisals to be completed in mid-summer with construction beginning in 3rd quarter of 2021.
11. **Lenox Road Complete Street-Phase 3:** Mr. Peters provided a summary of the project. Mr. Peters and Mr. Gore will be drafting an RFQ for engineering services. We anticipate having an engineering firm identified in 2nd quarter of this year. Construction will begin in 2025.
12. **BUC Shuttle:** Mr. Durrett presented to the board that due to COVID19, the launch of the new micro-transit service was put on hold. During this time, we have continued the current shuttle service with American Coach and have been using

BUCKHEAD COMMUNITY IMPROVEMENT DISTRICT (BCID)

Minutes

April 28, 2021

funds already committed for shuttle service to cover this ongoing expense. We plan to launch the new service in August 2021 and will request the board to approve additional funds to get this micro-service in place.

5. New Business:

1. **Consent Agenda:** Mr. Durrett asked the board to approve a motion to de-commit \$339,783.60 of the 2020 Annual Programs & Administrative budget. **MOTION: Ms. Suggs made a motion to approve de-commitment of \$339,783.60 of the 2020 Annual Programs and Administrative budget, seconded by Mr. Ames. No objections were recorded. The motion passed unanimously.**
2. **APD Bike Patrol:** Mr. Durrett asked the board to ratify \$310,000 for APD Bike Patrols. **MOTION: Mr. Bacchetta made a motion to ratify \$310,000 for APD Bike Patrol, seconded by Mr. Ames. No objections were recorded. The motion passed unanimously.**
3. **Supplemental Patrol Cruiser:** Mr. Durrett asked the board to approve a motion to contribute \$50,000 to Atlanta Police Foundation to purchase a third patrol cruiser for the Supplemental Patrol Program. **MOTION: Mr. Bacchetta made a motion to approve a contribution of \$50,000 to Atlanta Police Foundation to purchase a third cruiser for the Supplemental Patrol Program, seconded by Ms. Suggs. No objections were recorded. The motion passed unanimously.**
4. **Caucus of Electors:** Mr. Ellis recessed the board meeting to convene the Caucus of Electors of the BCID at 8:30 a.m. pursuant to legal advertisement. The caucus unanimously approved the Rules of Caucus to govern the meeting of the electors.

There was only one nominee for each Board Post up for election:

Post 4: Jim Bacchetta was nominated to serve a 4-year term by Ms. Suggs, seconded by Mr. Ames. No other nominees recorded.

Post 6: Thad Ellis was nominated to serve a 4-year term by Ms. Suggs, seconded by Mr. Ames. No other nominees recorded.

Post 8: Matt Rendle was nominated to serve a 4-year term by Ms. Suggs, seconded by Mr. Bacchetta. No other nominees recorded.

MOTION: Mr. Bacchetta made a motion to dispense with written ballots and to vote by voice, seconded by Mr. Ames. No objections were recorded. The motion passed unanimously.

Mr. Vaughn called for a vote for Mr. Bacchetta to serve for Post 4. No objections

BUCKHEAD COMMUNITY IMPROVEMENT DISTRICT (BCID)

Minutes

April 28, 2021

recorded. Vote passed unanimously.

Mr. Vaughn called for a vote for Mr. Ellis to serve 4 years for Post 6. No objections recorded. Vote passed unanimously.

Mr. Vaughn called for a vote for Mr. Rendell to serve 4 years for Post 8. No objections recorded. Vote passed unanimously.

Mr. Vaughn administered the oath of office to Mr. Bacchetta, Mr. Ellis, and Mr. Rendell. The caucus was adjourned, and the board meeting resumed at 8:36 a.m.

5. **Project Delivery Effectiveness Study:** Mr. Durrett asked the board to approve a commitment of \$30,000 towards a project delivery effectiveness study in partnership with all City of Atlanta CIDs. **MOTION: Mr. Loudermilk made a motion to approve a commitment of \$30,000 towards a project delivery effectiveness study in partnership with all City of Atlanta CIDs, seconded by Ms. Suggs. No objections were recorded. The motion passed unanimously.**

Mr. Ellis stated that the BCID team, The Buckhead Coalition, Livable Buckhead and Buckhead Business Association are doing a great job working together and staying in engaged in what is going on in the community.

Mr. Durrett asked for public comment. There being none, the Board meeting adjourned at 9:22 a.m.

The next regular Board meeting is scheduled for July 28, 2021 at 8:00 a.m.

APPROVED BY THE BOARD, this 28th day of July, 2021.


_____, Secretary