

BUCKHEAD COMMUNITY IMPROVEMENT DISTRICT (BCID)

Minutes

December 2, 2020

Preamble:

A Meeting of the Board of Directors of the Buckhead Community Improvement District was held via ZOOM Teleconference on December 2, 2020, pursuant to legal notice. Chairman Thad Ellis called the meeting to order at 7:30 a.m.

Attendance:

The Board Secretary recorded attendance and reported that a quorum was present. Members in attendance in addition to Mr. Ellis were: Robin Suggs, Herbert Ames, Jim Bacchetta, Matt Rendle, Robin Loudermilk, Scott Snipes, Howard Shook and Scott Werbel.

Also, in attendance were: Jim Durrett, Executive Director; Rebecca Stokes, Board Secretary, Financial/Office Manager; Tony Peters, Director of Capital Projects and Programs; Matt Gore, Projects and Programs Manager; Denise Starling, Executive Director of Livable Buckhead; Lynn Rainey, Board Attorney; John Vaughan, J. Lynn Rainey, P.C.

Guests present included John Ruch, Buckhead Reporter; Drew Ferguson, Office of Sen. Kelly Loeffler; Andrew Kohr, Pond; Don Harris; Jim Elgar, Councilman J.P. Matzigkeit; Gibbs, Buckhead Tower.

Teleconference Authorization:

Mr. Ellis read the following statement: "I move that in light of the World Health Organization's declaration of a pandemic due to the COVID-19 outbreak and the declaration of a National Emergency and Georgia Emergency constituting circumstances necessitated by emergency conditions involving public safety, to conduct today's board meeting by means of video teleconference." **MOTION: Ms. Suggs made the motion to approve the Teleconference Authorization, seconded by Mr. Loudermilk. No objections were recorded. The motion passed unanimously.**

1. Board Meeting Minutes from September 23, 2020:

MOTION: A draft of the September 23, 2020 Board Meeting Minutes were reviewed by the Board. Mr. Rendle made a motion to approve the September 23, 2020 Minutes, seconded by Mr. Bacchetta. No objections were recorded. The motion passed unanimously.

2. Treasurer's Report: Mr. Ames provided the Board with a review of the monthly financial reports included in the Board packet, current as of October 31, 2020.

3. Projects and Programs Report:

- 1. Peachtree Phase 3 Update:** Mr. Peters presented a summary of the project and highlighted the CID's accomplishments for 2020. These include procuring \$256,990 in outside funding and receiving reimbursements of over \$1.5M for ROW expenses. The Construction Framework Agreement has been submitted to the City of Atlanta for the Mayor's signature and we hope to receive the Notice to Proceed by the end of the year. We plan to begin the process of burying utilities during the first quarter of 2021. Construction is projected to take 12 months to complete.
- 2. Piedmont Widening Update:** Mr. Peters updated the Board on the final field plan review scheduled for December 14, 2020. BCID received \$2.65M in ARC funding which reduced BCID's commitment, received GDOT authorization for ROW acquisitions, and was successful in obtaining Georgia Power's approval to bury distribution lines. Mr. Ellis asked if ROW acquisitions have been completed. Mr. Peters stated that not all acquisitions are complete, but will be completed by the deadline of March 31, 2021. We do anticipate coming in under budget for ROW acquisitions, but the total amount is not finalized at this time.
- 3. Wieuca-Phipps Roundabout Update:** Mr. Peters discussed reaching 60% design phase completion for the Wieuca-Phipps Roundabout. The CID has held a preliminary field plan review. BCID is also working with Councilman Shook's office, the Parks Department and surrounding property owners to design a small greenspace area at the corner of Wieuca Road.
- 4. Lenox Road Complete Street-Phase 1:** Mr. Peters discussed reaching 60% design completion, completing preliminary field plan review and coordinating with Simon Properties, hotels and offices regarding the design for the Lenox Road Complete Street-Phase 1.
- 5. West Village Streetscapes Update:** Mr. Gore provided an update on this project reaching substantial completion, recent property owner engagement and efforts alongside the City of Atlanta. There are some punch list items that are being finished up. Scheduling adjustments have been made near retail areas to accommodate the holiday shopping season. The Roswell Road section will be completed when the City of Atlanta completes the stormwater repairs. Mr. Ellis stated that the change is dramatic. He also asked if the older sidewalk sections can be pressure washed to better blend more with new sections. Mr. Gore stated this has been discussed with the contractor. Mr. Ellis asked if there have been conversations or any resolution regarding curb cuts on East Andrews Drive. Mr. Gore stated that he has had conversations with the engineers to develop a

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resolution.

6. **ADA Update:** Mr. Gore provided a project summary with notable accomplishments listed. The ADA project is complete and under budget. Mr. Gore reported that some additional work was added to the project. **Ref: New Business 3.**
 7. **GA400 Interchange Scoping Study Update:** Mr. Peters reported that a design plan for a pedestrian crossing and Buckhead Gateway will be presented to the board at the January 2021 board meeting.
 8. **Programs:**
 - i. **Landscaping:** Mr. Gore provided a summary of ongoing landscaping programs including tree maintenance. The CID has provided vests for landscape workers with BCID branding and discussions with GDOT regarding signage are ongoing.
 - ii. **Georgia Works:** Mr. Gore provided description of the non-profit's mission and how the CID works with them for janitorial services within BCID boundaries. Mr. Gore highlighted Mr. Walter Dixon, who is now an employee of BCID.
 - iii. **Traffic Officer Program:** Mr. Gore provided updates on the 2020 program and increased patrols during the holiday season. Mr. Ames asked if BCID looks to GDOT for traffic trends. Mr. Gore reported that we review traffic needs in real time and allocate services where most needed. Mr. Ellis stated that there have been an increased number of aggressive pedestrians and cars during peak traffic hours and those hours are the times are ideal for greater police visibility.
 9. **Atlanta Police Foundation:** Mr. Peters provided a program summary in the presentation. The additional cameras have been installed and the supplemental police patrol for Buckhead started in July 2020. Following the success of this program, Mr. Peters asked the Board to consider adding an additional patrol car and officer to the program. A discussion ensued including creating a matrix of the program's successes, Simon Properties' commitment to security, potentially revising hours for the supplemental officers, and questions regarding revising hours for patrols near Buckhead clubs. **Ref: New Business 5.**
4. **New Business:**
1. **BuckheadATL Branding/PR Services:** Mr. Durrett reported that an agreement in the amount of \$90,000 for Cookerly to provide BuckheadATL branding services was presented to the Buckhead Coalition board last month. The Coalition approved expending \$60,000 to cover a portion of the cost, contingent upon BCID

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covering the remaining \$30,000. **MOTION: Mr. Loudermilk made a motion to commit \$30,000 for the Cookerly agreement for BuckheadATL branding services, seconded by Ms. Suggs. No objections were recorded. The motion passed unanimously.**

2. **ADA Crosswalks:** Mr. Durrett stated that with the completion of this project, the CID has a balance of \$54,051.15 remaining to be de-committed. **MOTION: Mr. Loudermilk made a motion to de-commit \$54,051.15 of BCID funds for the ADA Crosswalk project, seconded by Herbert Ames. No objections were recorded. The motion passed unanimously.**
3. **HUB404 Conservancy:** Mr. Durrett reported that HUB404 Conservancy was unsuccessful in securing a GTIB grant and therefore BCID can de-commit \$500,000 of their local match. **MOTION: Mr. Loudermilk made a motion to de-commit \$500,000 of BCID local match for HUB404 GTIB grant request, seconded by Ms. Suggs. No objections were recorded. The motion passed unanimously.**
4. **Buckhead Security Plan:** Mr. Durrett reported that a Security Plan has been developed and a press release will be published this afternoon. Mr. Durrett thanked Councilman Shook and Councilman Matzigkeit for their assistance with the plan.
5. **Supplemental Patrol Commitment:** Mr. Durrett reported that BCID would like to add a second patrol car and officer to supplement the CID's patrol program. The cost for the additional service is \$304,000. **MOTION: Mr. Loudermilk made a motion to approve \$304,000 to increase the BCID supplemental patrol program, seconded by Ms. Suggs. No objections were recorded. The motion passed unanimously.**
6. **BCID 2020 Goals Update:** Mr. Durrett stated that the BCID 2020 Goals were provided in the Board packet and asked if there were any questions. No questions were asked.
7. **Executive Session:** Mr. Durrett requested the board approve a motion to enter Executive Session to discuss personnel matters. **MOTION: Mr. Loudermilk made a motion to enter Executive Session to discuss personnel evaluation and compensation, seconded by Mr. Bacchetta. No objections were recorded. The motion passed unanimously and the Board entered Executive Session at 8:47 a.m.**
8. At the conclusion of the Executive Session, upon the motion of Mr. Loudermilk, seconded by Mr. Bacchetta, the Board unanimously agreed to adjourn the Executive Session at 8:59 a.m. and returned to Open Session at 9:00 a.m. Upon the motion of Mr. Ames, seconded by Mr. Loudermilk, the Board unanimously approved 2020 bonuses and 2021 compensation for BCID staff.

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Mr. Ellis asked for public comment. There being none, the Board meeting adjourned at 9:05 a.m.

The next regular Board meeting is scheduled for January 27, 2021 at 8:00 a.m.

APPROVED BY THE BOARD, this 27th day of January, 2021.

Rebecca A. Sotky, Secretary