

BUCKHEAD COMMUNITY IMPROVEMENT DISTRICT (BCID)

Minutes

May 27, 2020

Preamble:

A Meeting of the Board of Directors of the Buckhead Community Improvement District was held on May 27, 2020, pursuant to legal notice via ZOOM Teleconference. Chairman Thad Ellis called the meeting to order at 7:30 a.m.

Attendance:

The Board Secretary recorded attendance and reported that a quorum was present. Members in attendance in addition to Mr. Ellis were: Robin Suggs, Herbert Ames, Jim Bacchetta, Robin Loudermilk, Matt Rendle, Scott Snipes and Scott Werbel. Also, in attendance were Jim Durrett, Executive Director; Tony Peters, Director of Capital Projects and Programs; Matt Gore, Projects and Programs Manager; Denise Starling, Executive Director of Livable Buckhead; Rebecca Stokes, Board Secretary, Financial/Office Manager, Buckhead CID & Livable Buckhead; Lynn Rainey, Board Attorney. Guests present included Sharon Goldmacher, C21; Don Harris, KCI; Chris Rideout, Croy; Andrew Kohr, Pond; Jim Stevens, On-Call Accounting; and John Ruch, Buckhead Reporter.

Teleconference Authorization:

Thad Ellis moved in light of the World Health Organization declaration of a pandemic due to the COVID-19 outbreak and the declaration of a National Emergency and Georgia Emergency constituting circumstances necessitated by emergency conditions involving public safety, to conduct today's board meeting by means of video teleconference. No objections were recorded; the motion passed unanimously.

1. Board Meeting Minutes from March 25, 2020:

MOTION: A draft of the March 25, 2020 board meeting was reviewed by the Board. Robin Loudermilk put forth a motion to approve the March 25, 2020 minutes; seconded by Herbert Ames. No objections were recorded; the motion passed unanimously.

2. Treasurer's Report: Herbert Ames gave the board a brief review of the standard monthly reports included in the board packet as of March 31, 2020.

- a. Mr. Durrett reported to the board that the Funds Forecast is based on projected Fulton County tax revenue. We received more in 2019 tax revenue than projected and going forward, we have projected 4% increase annually. Mr. Durrett has discussed anticipated tax revenue with City of Atlanta based on COVID19 crisis. The City of Atlanta is currently projecting a small increase.

3. Projects and Programs Report:

- a. **HUB404 Conservancy:** Mr. Durrett reported that the organization received their 501(c)3 status from the IRS. In March, the HUB404 Board decided to place the organization in hibernation during the pandemic. GTIB grant award is still pending and we anticipate receiving notification in June.
- b. **Peachtree Phase 3 Update:** Mr. Peters provided a project summary in presentation. There were three bids for Construction opened March 9th through the City of Atlanta's Procurement Office and all bids have been deemed compliant. GDOT is now finalizing construction framework agreement. The construction cost is \$321,000 over the original amount projected. Upon request with BCID and City of Atlanta, ARC has agreed to pay 80% of additional costs. BCID will need to allocate the additional 20% of construction funds. Construction is scheduled to begin in July 2020. Mr. Durrett asked the board to approve Mr. Durrett to execute the construction contract and additional funding required contingent on review and approval of legal counsel, Lynn Rainey. *Ref: New Business 4(a)*
- c. **Piedmont Widening Update:** Mr. Peters provided a project summary in presentation. Atlas has been retained to facilitate the Right of Way acquisitions required for the project. We are waiting for GDOT to complete a non-reimbursable agreement with City of Atlanta as required with federal funding. This provides BCID authorization to discuss right of way agreements with property owners. This includes 9 parcels with a total of 4 owners. We would like to finalize acquisitions in June 2021. Mr. Ames asked if there were any buildings involved in Right of Way acquisitions. Mr. Peters stated no buildings are involved but there is potential new construction and BCID is working with Coro so this project is considered during design process. Mr. Ellis asked for details regarding utilities involved in this project. Mr. Peters stated that 4 transmission poles will need to be relocated and BCID is working with Georgia Power to bury some of other utilities.
- d. **Wieuca-Phipps Roundabout Update:** Mr. Peters provided projected summary in presentation. BCID is working with City of Atlanta and we are 50% complete of design. The right of way acquisition will begin in September 2021.
- e. **Lenox Road Complete Street:** Mr. Peters provided projected summary in presentation. Mr. Peters reported that the design will be 60% complete and Pond is the engineering firm. During the design process, BCID is coordinating with

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Simon Properties, JW Marriott and Buckhead Tower. Right of way acquisitions are scheduled to begin February 2021. With only one owner, we anticipate completing acquisitions in under a year.

- f. **Federal Funds:** Mr. Peters reported that in September 2019, BCID requested TIP funding for the Piedmont Widening project and later phases of the Lenox Road complete street project. Awards should be announced tomorrow and we will let the board know the outcome. Mr. Durrett stated that the Lenox Road phases were submitted for future years and ARC is postponing future year awards due to COVID19. So tomorrow we will know if we receive funding for Piedmont Widening and PATH400.
- g. **West Village Streetscapes Update:** Mr. Gore provided projected summary in presentation. Mr. Gore reported that Astra was chosen as the contractor for this project and construction has begun. The project has started on East Andrews and Paces Ferry Place with tree removal and breaking concrete. They will be working in multiple locations. City of Atlanta will do watershed work on Roswell Road before we start construction in that area. Construction is expected to be complete at the end of this year.
- h. **ADA Update:** Mr. Gore provided video of the project in presentation. Mr. Gore reported that the contractor, SD&C, has completed 50% of the work. We are working on Piedmont Road now and then will move to Roswell Road. We are working with City of Atlanta to complete the striping and we anticipate construction to be complete by August 2020.
- i. **GA400 Interchange Scoping Study Update:** Mr. Peters reported that the next step is to meet with GRTA, SRTA and MARTA to address aesthetics, pedestrian mobility, and potentially multi-modal opportunities.
- j. **Atlanta Police Foundation:** Mr. Peters provided video of the project in presentation. Mr. Peters reported that 60% of the cameras and license plate readers have been installed. A supplemental patrol service was approved by the board and an off-duty officer will be working from 6PM to 2AM. The City of Atlanta passed legislation to take ownership of the patrol vehicle. The vehicle is being equipped. Lt. Baxter will be in charge of reviewing potential officer candidates and we anticipate the service to begin mid-June. Mr. Ellis asked if we have received feedback regarding cameras. Mr. Peters stated we will be requesting this when the program gets started in June.
- k. **Traffic Officer Program:** Mr. Gore reported that BCID suspended traffic officer program at the beginning of April due to decreased traffic. We are monitoring the traffic and when needed, we will reinstate this program in a phases. Next week

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we will look at adding traffic officers during lunch. Mr. Ellis stated that he has returned to his office and has noticed traffic has increased and there are kids at major intersections selling water. Mr. Gore will monitor and discuss with Atlanta Police Department.

- l. Re-Paving:** Mr. Peters provided a short video of the paving projects. With the reduced traffic, City of Atlanta has completed paving projects on East Paces Ferry and portions of Lenox Road. They have completed roughly 45% of paving projects in Buckhead. They are stalled on West Wieuca Road and Wieuca Road due to issues with Google fiber and a necessary sink-hole repair. Mr. Peters also reported that GA400 is scheduled to be repaved between I85 and 285 Interchange project in July. The Peachtree Road paving from Roswell Road to Club Drive in Brookhaven. The paving will begin in the next two weeks and will take place at night. BCID is working with Livable Buckhead to get the information out there. Mr. Ames asked how long the paving on Peachtree will take and Mr. Peters stated conservatively it should take between 10-14 days.
- m. buckheadWALKS:** Ms. Starling presented a summary of this community event. With COVID19, this month long event was re-developed to be virtual and has been very successful with over 800 registrants and over 479 active participants. Virtual events are being held including scavenger hunts, virtual happy hours, virtual walking tours and the month will end with a virtual 5k run in partnership with Pebble Tossers.
- n. BUC Update:** Ms. Starling reported that the launch of the new Via service is delayed due to COVID-19. During this time, we have been unable to do launch events and MARTA ridership is down. We are monitoring to see when it may become more active. We have continued our service with American Coach to provide the last mile connectivity. Tentatively, we hope to initiate the new service in August 2020. The new vehicles are parked in front of Mercedes on Piedmont Road for anyone interested in seeing the designs.
- o. PATH400:** Ms. Starling reported that we are close to opening the new phase of the trail. There are still some fences and gates that need to be installed and there are some delays in materials. Meanwhile, we also continue to work on the additional design requirements for the next phase, Wieuca to Lorida, and should be completed by the end of this year. Once complete, we can use federal funds for this phase of the trail. The design for the Sandy Springs section is also underway. We have requested ARC funding from Lorida to the city limits and should know if we received this funding this week. Mr. Ellis asked about construction cones around the Mountain Way Common neighborhood. Denise

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responded these are not related to the trail and most likely for a private development project.

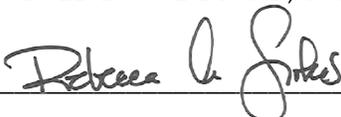
- p. **Atlanta Beltline:** Ms. Starling presented slides mapping out the Atlanta Beltline plan to connect from Ansley Mall area to PATH400 through Armor Drive and Lindbergh Drive. This part of the Atlanta Beltline will most likely not be completed until 2027.

4. **New Business:**

- a) **Peachtree Phase 3:** Jim Durrett asked the board to approve the execution of the construction contract and additional funding. **MOTION: Robin Loudermilk put forth a motion to approve Mr. Durrett to execute the construction contract and additional funding of \$64,200 contingent on contract review and approval from legal counsel, Lynn Rainey; seconded by Jim Bacchetta. No objections were recorded; the motion passed unanimously.**
- b) **BCID 2020 Goals Update:** Mr. Durrett referenced board materials which provide a timeline of current goals. We are on schedule except for the development of the formal maintenance plan. We are currently working on this and should have it complete by July 2020 Board meeting.

The meeting adjourned at 8:49 a.m. The next regular Board meeting is scheduled for July 22, 2020 at 7:30 a.m.

APPROVED BY THE BOARD, this 22nd day of July, 2020.

 _____, Secretary