

BUCKHEAD COMMUNITY IMPROVEMENT DISTRICT (BCID)

Minutes

March 25, 2020

1. Preamble:

A Meeting of the Board of Directors of the Buckhead Community Improvement District was held on March 25, 2020, pursuant to legal notice via Teleconference. Chairman Thad Ellis called the meeting to order at 7:30 a.m.

Attendance:

The Board Secretary recorded attendance and reported that a quorum was present. Members in attendance in addition to Mr. Ellis were: Robin Suggs, Herbert Ames, Jim Bacchetta, Robin Loudermilk, Matt Rendle, Scott Snipes and Scott Werbel. Also, in attendance were Jim Durrett, Executive Director; Tony Peters, Director of Capital Projects and Programs; Matt Gore, Projects and Programs Manager; Denise Starling, Executive Director of Livable Buckhead; Rebecca Stokes, Board Secretary, Financial/Office Manager, Buckhead CID & Livable Buckhead; Lynn Rainey, Board Attorney. Guests present included Sharon Goldmacher, C21; Elizabeth Hollister, Upper Westside CID; and John Ruch, Buckhead Reporter.

2. MOTION: To consent to meet by teleconference due to emergency conditions involving public safety. Robin Suggs put forth the motion; seconded by Robin Loudermilk. A vote of the board members was recorded via roll call; the motion passed unanimously.

3. Board Meeting Minutes from January 22, 2020:

MOTION: A draft of the January 22, 2020 board meeting was reviewed by the Board. Robin Loudermilk put forth a motion to approve the January 22, 2020 minutes; seconded by Jim Bacchetta. A vote of the board members was recorded via roll call; the motion passed unanimously.

4. **Treasurer's Report:** Herbert Ames gave the board a brief review of the standard monthly reports included in the board packet as of January 31, 2020.

5. **Consent Agenda:** Jim Durrett presented the Consent Agenda with one revision to the board for approval. *Ref: New Business 7(a)*

6. Projects and Programs Report:

a. **Peachtree Phase 3 Update:** Mr. Peters reported that three bids for Construction were opened March 9th through the City of Atlanta's Procurement Office. The City is currently evaluating the bids. We expect to hear from the City later this week.

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- b. Piedmont Widening Update:** Mr. Peters reported that the title search and appraisal work for Right of Way negotiations for 9 parcels is beginning this week. Right of Way negotiations are critical for this project and we will need to wrap this up in about a year to keep the project on schedule for grant drawdowns.
- c. Wieuca-Phipps Roundabout Update:** Mr. Peters reported that Pond & Company continues to work on the preliminary engineering with an anticipated 60% design by May 2020.
- d. Lenox Road Complete Street:** Mr. Peters reported that the design will be 60% complete by May 2020.
- e. West Village Streetscapes Update:** Mr. Gore reported that Astra was chosen as the contractor for this project. A Notice to Proceed will be issued today with construction timeline of 10 months. The project will begin on East Andrews and Paces Ferry Place. Mr. Ames asked when City of Atlanta will work on storm water repairs. Mr. Gore responded that the work is scheduled for early summer of 2020 and construction won't begin until Astra is ready to work in the same area.
- f. ADA Update:** Mr. Gore reported that the contractor, SD&C, has completed the work on Maple Drive and is currently working on Pharr Road. The next phase will be Piedmont Road. Construction should be complete by mid-July 2020 or shortly thereafter.
- g. GA400 Interchange Scoping Study Update:** Mr. Peters reported that the focus is now the Lenox Road interchange, and that several options have been identified to address aesthetics, pedestrian mobility, and potentially multi-modal opportunities. GDOT is well-engaged in this process.
- h. HUB404:** Mr. Durrett reported that GTIB has postponed the announcement of grant awards until April 2020.
- i. Federal Funds:** Mr. Peters reported that late last year BCID requested federal funding for the Piedmont Widening project and later phases of the Lenox Road complete street project. Announcement of these awards has been postponed until April 2020.
- j. Re-Paving Updates:** Mr. Peters reported that City of Atlanta has moved forward with its re-paving project quickly with reduced traffic. Buckhead projects are scheduled for summer 2020 but could be completed earlier.
- k. BUC Update:** Ms. Starling reported that the launch of the new Via service has been postponed due to COVID-19. This will provide more time for marketing and provide instructional information when commuters are back in office. An amendment to the American Coach contract is required to continue our current service until the new service is in place. Also, a draft of an agreement with AT&T

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to revise their shuttle service to new micro-transit service has been sent to them for review. The AT&T shuttle service is funded by them. *Ref: New Business 7(b&c)*

- I. **PATH400:** Ms. Starling reported that 320 trees provided through recompense have been planted and we are moving forward with installing security cameras per MARTA's recommendations. A project management agreement is being drafted with PATH Foundation to pull down federal funds for expenses related to Northern Southern and Highland Drive portion of the project. After that, the next phase will be Wieuca to Lorida and then Lorida going north. The design for the extension going north will be completed by the end of this year, earlier than expected.
- m. **DRC:** Ms. Starling reported on two projects that were reviewed by the Development Review Committees. Details were provided in board materials.
- n. **BCID Fiscal and Economic Impact Data and Report:** Jim Durrett asked the board to commit \$8,500 to update the report completed several years ago for the Downtown, Midtown and Buckhead CIDs. *Ref: New Business 7(d)*
- o. **BCID Investment of Atlanta Police Foundation Operation Shield Cameras:** Jim Durrett asked the board to commit \$107,000 for additional cameras and license plate readers to be installed in Buckhead. In the previous board meeting, Mr. Shook stated concern that some existing cameras were not operational. The Atlanta Police Foundation has worked with City of Atlanta to resolve issues. *Ref: New Business 7(e)*
- p. **Atlanta Police Foundation Off-Duty Supplemental Officer Program:** Jim Durrett asked the board to commit \$150,000 to cover the cost of off-duty officer patrols and police automobile. This program has been successful in West End and will help with public safety needs in Buckhead. Mr. Peters reported that the program will begin May 1, 2020 through December 31, 2020, but it must be approved by the city council. *Ref: New Business 7(f)*
- q. **Portable Operation Shield Camera Trailers:** Jim Durrett asked the board to approve \$40,000 to lease and deploy six camera trailers for the next 90 days. The cameras will be used in areas of concern. Atlanta Police Department requested BCID consider this program to combat crime After the 90 days, BCID will work with property owners to continue funding for the program. *Ref: New Business 7(g)*
- r. **BCID 2020 Goals Update:** Mr. Durrett referenced board materials which provide a timeline of current goals. We are on schedule except for the development of the development of the formal maintenance plan. We are currently working on this and should have it complete by May 2020 Board meeting.

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7. **New Business:**

- a) **Consent Agenda:** Jim Durrett asked the board to approve a revised consent agenda, attached, showing a net de-commitment to budget of \$74,788.89 instead of the original de-commitment of \$84,788.89, and to ratify nine contracts. **MOTION: Robin Loudermilk put forth a motion to approve the revised consent agenda; seconded by Robin Suggs. A vote of the board members was recorded via roll call; the motion passed unanimously.**
- b) **BUC Amendment to extend service:** Jim Durrett asked the board to approve executing amendment to extend the American Coach contract for BUC Shuttle service. **MOTION: Robin Loudermilk put forth a motion to approve amendment to extend the American Coach contract; seconded by Robin Suggs. A vote of the board members was recorded via roll call; the motion passed unanimously.**
- c) **AT&T Agreement:** Jim Durrett asked the board to approve executing an agreement with AT&T for new micro-transit service. **MOTION: Robin Suggs put forth a motion to enter into an agreement with AT&T for Via micro-transit services; seconded by Matt Rendle. A vote of the board members was recorded via roll call; the motion passed unanimously.**
- d) **BCID Fiscal and Economic Impact Data and Report:** Jim Durrett asked the board commit \$8,500. **MOTION: Robin Loudermilk put forth a motion to commit \$8,500; seconded by Jim Bacchetta. A vote of the board members was recorded via roll call; the motion passed unanimously.**
- e) **BCID Investment of Atlanta Police Foundation Operation Shield Cameras:** Jim Durrett asked the board to commit \$107,000 for additional cameras and license plate readers to be installed in Buckhead. **MOTION: Robin Suggs put forth a motion to commit \$107,000; seconded by Scott Snipes. A vote of the board members was recorded via roll call; the motion passed unanimously.**
- f) **Atlanta Police Foundation Off-Duty Supplemental Officer Program:** Jim Durrett asked the board to commit up to \$150,000 to cover the cost of off-duty officer patrols and equipped automobile. **MOTION: Robin Suggs put forth a motion to commit up to \$150,000; seconded by Herbert Ames. A vote of the board members was recorded via roll call; the motion passed unanimously.**
- g) **Portable Operation Shield Camera Trailers:** Jim Durrett asked the board to approve up to \$40,000 to lease and deploy camera trailers for the next 90 days. BCID will work with others to attempt to extend the program beyond the 90 days. **Matt Rendle put forth a motion to commit \$40,000; seconded by Jim Bacchetta. A vote of the board members was recorded via roll call; the motion passed unanimously.**

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The meeting adjourned at 8:33 a.m. The next regular Board meeting is scheduled for May 27, 2020 at 7:30 a.m.

APPROVED BY THE BOARD, this 27th day of May, 2020.

Rebecca L. Sikes, Secretary